

RESIDENTIAL BUILDING PERMIT APPLICATION



Residential Building Permit applicable to detached One- and Two-Family Dwellings and Townhouses not more than 3 Stories above grade and associated accessory structures. Permit must be issued before construction begins. Application for this permit may be made to the Building Official or designate.

This application is for a Residential Building Permit for the purpose given and described in this form. This application is subject to all local and state laws and ordinances. The signer agrees to all laws and ordinances deemed a condition of applying for this permit.

VDOT property entrance documentation is required with all permit applications.

Applications must be accompanied by ONE set of construction plans.

ALL BUILDING WORK MUST COMPLY WITH THE APPLICABLE EDITION OF THE VIRGINIA UNIFORM STATEWIDE BUILDING CODE (USBC)

Application Date _____ Applicant Name _____

Applicant is (check one): Property Owner Lessee Agent Contractor

PROJECT SITE ADDRESS:

_____ City _____ State ____ Zip _____

PROPERTY OWNER INFORMATION

Name _____

Mailing Address _____

Home Phone _____ Work Phone _____ Email _____

CONTRACTOR INFORMATION

Name _____ DBA Name _____ License# _____

Address _____

Phone _____ Mobile Phone _____ Email _____

Fax _____

MECHANIC'S LIEN AGENT INFORMATION

Name _____ Phone _____

Address _____

BUILDING INFORMATION

New Construction Stick Built Modular Alteration/Repairs Addition

Foundation Crawl Space Piers Slab Basement

VRC Code Edition 2018 Use Group R-5 Construction Type: 5B

Size Height _____ Width _____ Length _____ # of Stories _____

Bedrooms _____ # Bathrooms _____ # Kitchens _____

Finished Area (sq. ft.) _____ Decks/Porch Area (sq. ft.) _____

Basement Area (Select all that apply) Finished (sq. ft.) _____ Unfinished (sq. ft.) _____

Habitable Attic Area (sq. ft.) _____ Attached Garage (sq. ft.) _____ Addition (sq. ft.) _____

Alternations/Repairs (sq. ft.) _____

For Alterations/Remodels Year house was built _____

Water Services Public Private

Sewer Services Public Private

Road Service Public Private
 Existing New

* VDOT entrance documentation is required with all applications

Estimated Labor and Materials Cost: _____

SCOPE OF WORK

ADDITIONAL COMMENTS

I hereby certify that I have the authority to make the foregoing application, that the information given is correct and that the construction will conform to the regulations of the Virginia Uniform Statewide Building Code, Zoning Ordinance, and any private building restrictions that may be imposed upon the above property by the deed. Also, I hereby agree to restore all damages to sidewalks, streets, alleys, sewers, gas mains, and electrical installation that may result.

I further certify that I have contacted Montgomery Co. Planning and GIS Services to discuss the proposed project to ensure that it will comply with all applicable development and zoning codes.

Printed Name of Permit Applicant

Signature of Property Owner, Contractor, or Authorized Agent