



Montgomery, VA
Affidavit of Rebuttal Information



Under C.O.V 46.2-882.1 the violator has the right to file an Affidavit of Rebuttal within **30 days** of the notice, advising they were not the driver of the vehicle at the time of the violation. The violator can do so by submitting the Affidavit by providing the person's information who was in care, custody, or control of the vehicle, checking one of the exceptions outlined, and supporting documentation, if applicable. An example of the exceptions is found in the body of this document.

To file the Affidavit, the violator should follow the steps below:

- Visit **www.violationpayment.net**
- Click "**Transfer Citation**"
- Select Montgomery, VA
- Complete the form identifying the name and address of the person who was operating the vehicle at the time of the alleged violation.
- Send by mail, fax, or email to the district court location specified on the form

This form MUST be notarized, and all fields on the form must be complete.

Once the court receives the Affidavit, the clerk notifies BLS of the person rebutting the summons BLS will notate in the violators account that the summons is being rebutted.

(This notation will suspend further notices from being generated and sent to the violator)

Exception - Leased Vehicles - If the AOR was provided by a leasing company, and the document is notarized and lists lessee's name and mailing address, a transfer of liability will be assessed by BLS, and the Summons will be reissued to the lessee.

BLS will email, or otherwise send the following to the Court Clerk in a format requested by the Clerk the following:

- Copy of the Summons
- The camera's Certificate of Calibration
- The self-test log of the camera for the specific violation date
- FIM Log as it pertains to the summons

Signature of Montgomery, VA representative _____

Signature of Clerk of Court _____

Signature of Blue Line representative _____

Date: _____