

1.0 EMPLOYEE TRAINING

1.1 Purpose

Relevant staff are required to be trained in accordance with the requirements of the General Permit for Discharges of Stormwater from Small Municipal Separate Storm Sewer Systems (MS4), 9VAC25-890-40 Part I E 6. Staff should be aware of pollution prevention goals and be trained to recognize and correct potential sources of pollution.

1.2 Requirements

The County will maintain a record of training for Montgomery County and Montgomery County Public Schools (MCPS) staff. Training shall be provided on the following topics.

1. Identification and reporting of illicit discharges.
2. Spill prevention and response.
3. Training in applicable site specific SWPPP procedures at high-priority facilities with a stormwater pollution prevention plan.
4. Standard Operating Procedures
 - a. Good Housekeeping Standard Operating Procedures
 - b. De-icing
 - c. Dewatering and Water Disposal
 - d. Disposal of Temporary Storage Organic Landscape Waste
 - e. General Construction Waste
 - f. Parking Lot and Roadway Maintenance
 - g. Pesticides Herbicides Fertilizers
 - h. Vehicle and Equipment Maintenance

County staff training will be conducted by the Montgomery County Stormwater Compliance Specialist. MCPS staff training will be conducted by a person designated by MCPS officials. The Montgomery County Administration Building, the MCPS facilities site and Cambria Street are anticipated training locations.

1.3 Training Schedule

| Topic | Trainees | Frequency | MS4 Permit Year |
|--|--|--|--|
| Identification and Reporting of Illicit Discharges | <ol style="list-style-type: none"> 1. MCPS Facilities Staff 2. County Inspectors 3. Parks and Recreation Staff 4. High Priority Site Staff | Biannually Biannually Biannually Biannually | Beginning in the 2024-2025 permit year |
| Pollution Prevention Practices, Good Housekeeping, Standard Procedures | <ol style="list-style-type: none"> 1. MCPS Facilities Staff 2. Parks and Recreation Staff 3. High Priority Site Staff | Biannually Biannually Biannually Biannually | Beginning in the 2024-2025 permit year |
| Spill Prevention and Response | <ol style="list-style-type: none"> 1. MCPS Facilities Staff 2. Parks and Recreation Staff 3. High Priority Site Staff | Biannually Biannually Biannually Biannually | Beginning in the 2024-2025 permit year |
| SWPPP procedures at high-priority facilities with a SWPPP | <ol style="list-style-type: none"> 1. High Priority Site Staff | Annually | Beginning in the 2024-2025 permit year |

1.4 Certifications

The County will maintain a record of certifications for all employees, and require that contractors, who apply pesticides and herbicides are properly trained or certified in accordance with the Virginia Pesticide Control Act.

The County will require and maintain a record of all employees or contractors serving as plan reviewers, inspectors, program administrators, or construction site operators to obtain appropriate certifications under the Virginia Erosion and Sediment Control and Stormwater Management Program Laws and their attendant regulations.